

2015 ADOPTED FEE SCHEDULE

Code	Application	2015 Rate
1-10-1	License Fees	
	Liquor License	
	On sale	\$2,200 / year
	Temporary On sale 1-4 day	\$135/ per event
	Sunday on sale	\$200 / year
	Off sale (\$100 Discount with Training & Enforcement)	\$310 / year
	Wine	\$500 / year
	On sale 3.2 beer	\$300 / year
	Off sale 3.2 beer	\$75 / year
	Off sale small brewer	\$310 / year
	On sale brewer taproom	\$500 / year
	Investigation fee	\$100 / year
	Adult uses & sexually oriented businesses	\$3,000/ year
	Amusements	\$50 / year
	Theatres	\$50 / year / screen
	Peddlers, solicitors, and transient merchants	\$200 / year
	Pawn Shop	\$150 / year
	Taxicabs	\$50 / year / applicant
	Mobile Vending Permit	\$300 / year
	Mobile Vending Permit Amendment	\$35
	Garbage Handlers	\$50 / year
	Dog License	\$7 / year
	Animal Shelter Fees ^(a)	
	Impound fee	\$40 Impoundment + \$16.50 daily
	Dangerous Dog Hold	\$50 / day
3-17-3	Fireworks	\$100 / year / per location
	Gambling	No Charge
Ord.		
2013-10	Tobacco	\$200 / year
^(a) Animal shelter fees are subject to change if changed by HART; dangerous dog determination is made by HART		
1-10-2	Permit Fees ^(b)	Commercial 1997 UBC; Residential 85% of 1997 UBC
	Plan Review Fee	
	Residential	65% of permit fee
	Commercial	65% of permit fee
	MN Surcharge: Residential/Commercial Fixed Fee Permits	.05% of the Permit Fee or \$5, whichever is greater
	MN Surcharge: Residential/Commercial All Other Permits	
	Permit Valuations of \$1 Million or less:	Permit valuations of \$1 Million or less: .05% of valuation
	Permit Valuations greater than \$1 Million:	\$500 plus .04% of value between \$1 Million and \$2 Million
	Permit Valuations greater than \$2 Million:	\$900 plus .03% of value between \$2 Million and \$3 Million
	Permit Valuations greater than \$3 Million:	\$1,200 plus .02% of value between \$3 Million and \$4 Million
	Permit Valuations greater than \$4 Million:	\$1,400 plus .01% of value between \$4 Million and \$5 Million
	Permit Valuations exceeding \$5 Million:	\$1,500 plus .005% of value exceeding \$5 Million
	Plumbing Fee	\$11 + \$8 per fixture, \$40 Minimum Fee
	Electrical Permits	State of Minnesota fee schedule as adopted
	Mobile Home, Modular Home on site & foundation work	\$8.50 / \$1,000 val.
	Sidewalks & Driveways	n/a
	Re-roof	\$70 residential, 1997 UBC commercial
	Fence (over 7')	1997 UBC Commercial or Residential
	Re-inspection Fee	\$75
	Minimum inspection fee and inspection fee for all other building code	\$40 minimum
	Investigative Fee	Up to 100% of Building Permit Fee
	Fireplace	\$40 residential, 1997 UBC commercial
	Water Heater	\$40 residential, \$75 commercial
	Furnace Replacement	\$40 plus \$5 state surcharge
	Door &/or window replacement	\$8.50 / \$1,000 val., \$40 minimum
	Decks	\$8.50 / \$1,000 val.
	Retaining wall over 4'	\$8.50 / \$1,000 val.
	Roof Top Units	\$150 / unit
	Air Conditioning Units	\$40 / unit
	Septic	\$150
	Signs	1997 UBC Commercial
	Demolition	\$40 residential; \$150 commercial
	Siding & Re-siding	\$75 residential, 1997 UBC commercial
	Temporary Tent Structures (over 120 sq ft)	\$35 commercial
	Temporary Tent Structures for Fireworks	\$250 commercial

^(b) Refund policy: Refunds for any permit fees must be requested in writing and any costs incurred by City to process the permit will be deducted.

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Code	Application	2015 Rate
1-10-3	Water Rates	
	Residential	
	Base	\$10.78
	Consumption	\$2.82 / 1,000 gallons
	Commercial	
	Base	\$25.65
	Consumption	\$2.82 / 1,000 gallons
	Water Meters	\$334 - 5/8"
		\$551 - 1" with horns
		\$398 - 1" with spuds
		\$795 - 1 1/2"
		\$980 - 2"
		\$2,988 - 3" Compound
	Water Meter Replacement Components (prices vary for sizes not specified)	
	5/8"	
	Meter Register	\$210
	Meter Horn	\$87
	Meter Frost Plate	\$10
	Meter Measuring Chamber	\$30
	1"	
	Meter Register	\$310
	Meter Horn	\$128
	Meter Frost Plate	\$23
	Meter Measuring Chamber	\$62
	Water Availability Charge (WAC)	
	Residential - Existing Homes (city projects)	\$600
	Residential - New Construction	\$2,800
	Commercial (per equivalent unit)	\$3,100
	Water Plant Charge	
	Residential and residential irrigation	
	Up to 15,000 gallons	\$3.00
	15,001 + gallons	\$9.00
	Commercial and commercial irrigation	
	Up to 15,000 gallons	\$4.50
	15,000 - 30,000 gallons	\$9.00
	30,001 - 75,000 gallons	\$18.00
	75,001 - 200,000 gallons	\$27.00
	200,001 - 400,000 gallons	\$60.00
	400,001 + gallons	\$120.00
	Sewer Rates	
	Residential	
	Base	\$13.02
	Consumption	\$3.64 / 1,000 gallons
	Commercial	
	Base	\$26.02
	Consumption	\$3.64 / 1,000 gallons
	Sewer Availability Charge (SAC)	
	Residential - Existing Homes (city projects)	\$600
	Residential - Lift Station Charges	\$500
	Residential - New Construction	\$3,000
	Commercial (per equivalent unit)	\$3,400
	Irrigation	\$2.82 / 2,000 gallons, no minimum
	Monthly Non-User Charge (Residential and Commercial)	
	Water	\$24.88
	Sewer	\$31.22
	Stormwater Rates (billed monthly or annually based upon amount)	
	Residential	\$25.20 annually / Developed Parcel (\$2.10/mo)
	Commercial	\$0.0105 / Impervious Square Foot annually
	Other Utility Rates	
	Sanitary Sewer Type A Single Lid Covers	\$100
	Sewer & Water Inspection Fee	\$40
	Residential	\$40
	Commercial	Hourly Rate + \$40
	Excavating Fee	
	Residential	\$45
	Commercial	Hourly Rate + \$45
	Disconnect / Activation Fee	\$15
	Delinquent Account Reconnection Fee	\$50
	Property Tax Certification of Delinquent Bal Fee	\$25
	Meter Reading Fee	\$25
	Driveway Covers	\$96
	Late Payment Fee	10% of unpaid balance / month

2015 ADOPTED FEE SCHEDULE

Code	Application	2015 Rate
1-10-4	Planning & Zoning Fees ^(d)	
	Conditional Use Permit (CUP) Fee	
	Residential	\$450
	Commercial	\$600 plus \$500 Min. Escrow Deposit
	Planned Unit Development (PUD) Fee	\$450 plus \$1,000 Min. Escrow Deposit
	Interim Use Permit	
	Residential	\$450
	Commercial	\$600 plus \$500 Min. Escrow Deposit
	Variance Fee	
	Residential	\$350
	Commercial	\$600 plus \$500 Min. Escrow Deposit
	Zoning Amendment Fee (map or text)	
	Residential	\$400
	Commercial	\$600
	Preliminary & Final Plat Fee	
	Residential (3 lots or fewer)	\$300 + \$30/additional new lot + \$1000 Min. Escrow Deposit
	Residential (4 lots or more)	\$500 + \$30/ additional new lot + \$1,000 Min. Escrow Deposit
	Commercial	\$600 + \$50 / additional new lot + \$1,000 Min. Escrow Dep
	Administrative Subdivision Fee	
	Residential	\$200 + \$30 / additional new lot & \$500 Min. Escrow Dep
	Commercial	\$350 + \$50 / additional new lot & \$1,000 Min. Escrow Dep
	EAW Review Fee	
	Residential	\$1,000 + Escrow Deposit
	Commercial	\$1,000 + Escrow Deposit
	EIS or AUAR Review Fee	
	Residential	\$2,500 + Escrow Deposit
	Commercial	\$2,500 + Escrow Deposit
	Wetland Review Fee	
	Residential	\$250
	Commercial	\$250
	Shoreland Alteration Permit	
	Residential	\$275
	Commercial	\$450 + \$500 Escrow Deposit
	Vacation of Easements or Right-of-Way	\$150 + \$500 Escrow
	Landscape Escrow Administration Fee	\$1,500 plus \$75 administration fee
	Zoning Letter	\$40 Minimum
	Comprehensive Plan Amendments	\$75 plus hourly staff time
	Zoning Appeals	\$75 plus hourly staff time
	Lot Line Corrections	\$75 plus hourly staff time
	Extension Approvals for Zoning/Subdivision Applications	\$75 plus hourly staff time
	Special Meeting Fee	
	Residential Application	\$330 / meeting
	Commercial/Industrial or Other Non-Residential Application	\$400 / meeting
	Landscape Escrow Administration Fee	\$75 / deposit
	CUP/IUP Deposit Administration Fee	\$75 / deposit
	Fence (6' or less), Shed, Other	\$35 residential
	Swimming Pools	\$35 residential
	Temporary Signs	\$45.00
	Park Dedication Fee	
	Residential	10% land or \$1,800 per unit
	Commercial	5% land or cash (total sq. ft. x 5% x \$5.00 / sq. ft.)
	Office / Service	5% land or cash (total sq. ft. x 5% x \$3.50 / sq. ft.)
	Industrial	5% land or cash (total sq. ft. x 5% x \$2.25 / sq. ft.)
Cash Escrows: When multiple cash escrows are required, the City shall not collect a total escrow of over \$2,000		
^(c) 3rd party consulting and extraordinary amounts of additional staff time will be deducted from the minimum escrow deposit. Based upon the complexity of the		
2-2-7	Cemetery Fees	
	Burial Site Fee	\$600 / plot
	Cremation Site Fee (up to 2 cremations per plot)	\$600 / plot
7-4-6	Right of Way Registration Fee	\$45 Multiply rate by 150% if o.t. required, or 200% for city recognized holidays
7-4-10	Right of Way Management Permit	\$135 plus \$.035 / foot
7-4-11	Restoration Delay Penalties ^(d)	
	Minor/Local Streets	\$20 / day
	Collector Streets	\$100 / day
	Arterial Streets	\$500 / day
^(d) Must also pay any and all MPCA fines and legal costs incurred by restoration delays under the City of Baxter's MS4 Permit.		
8-5-5	Grading Permit	
	Residential	\$250
	Commercial	\$300
9-6-4	Rental Housing	
	Registration	\$50 / year
	Inspections (every two years)	
	Single family and town home units	\$40 / unit
	Apartments	\$12 / unit + \$20 to cover common areas

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Code	Application	2015 Rate
Other	Other Fees	
	Park Pavilion Rental	
	Daily Rate (Monday - Friday)	\$50
	Daily Rate (Saturday - Sunday)	\$75
	Reservation Cancellation Administrative Fee	\$10
	Reservation must be cancelled by noon on the previous business day to receive a refund.	
	Firewood Permit	\$25 / site
		\$100 permit fee plus deposit (\$250 for 1" meter OR \$850 for 3" meter) plus excess water usage
	Fire Hydrant Meter Permits	
	E-911 Addressing Fee	\$75/address
	E-911 Replacement Sign	\$20
	Mailbox Supports	
	Support	\$49
	Support and Installation	\$86 -includes sales tax
	Equipment (staff time additional)	
	Jet Vacuum Truck	\$125 / hour
	1/2 Ton Trailer	\$19 / hour
	Loader	\$80 / hour
	Utility Crane Truck with Tools	\$150 / hour
	Mower	\$16.68 / hour
	60" Riding Mower	\$30 / hour
	Weed Whip	\$3 / hour
	1-ton Truck	\$20 / hour
	Blower Pack	\$5 / hour
	Other Equipment	FEMA's Schedule of Equipment Rates
	Salt	\$88 / yard, subject to market adjustments & excess labor
	Salt/Sand Mixture	\$31 / yard, subject to market adjustments & excess labor
	Sand (fill material)	\$1 / yard, subject to availability
	Sign Posts plus cost of sign, if applicable	
	8' Post	\$25
	7' Post	\$20
	Photo Copies / page	
	8 1/2" x 11"	\$0.25
	Map including color 8.5" x 11"	\$2
	Map including color 11" x 17"	\$5
	Color Map 24" x 36"	\$20
	Comprehensive Plan	\$5
	Topographic Autocad Drawings	\$25 / acre
	2007 3-inch Digital Photography	\$100 / section
	Fax	\$0.25 per page
	Audio Recordings of Public Meetings	\$5 / CD plus staff time (1/2 hr min)
	Electronic Copies of Pictures	\$3 / CD plus staff time (1/2 hr min)
	Assessment Searches and Assessment Search Updates	\$15 / assessment search
	Assessment Splits, Recertifications, and Agreements	\$300 Minimum, plus cost if eng. over 2 hrs
	Assessment Deferral Application Fee	\$50 / parcel
	Administrative Fee for Private Utility Connection Assessment	\$150 Minimum, plus cost if additional third party fees are incurred
	Returned Check Fee	\$29 / check
	Staff Billing Rates / Hour ^(e)	
	Administrator/Department Director	\$75
	GIS / IS Coordinator	\$56
	Departmental Supervisors / Building Official	\$55
	Building / Public Works Inspector	\$48
	Street/Utility Maintenance Worker	\$40
	Parks Maintenance Worker	\$31
	Office Clerical	\$35
	Police Officer	\$44
	Police Sergeant / Investigator	\$46
	^(e) Multiply rate by 150% if OT is required or 200% for City recognized holidays	
	TIF Districts and Abatement Districts	
	Non-refundable Application Fee	\$4,500
	Escrow Deposit ^(f)	\$15,000
	JOBZ Districts	
	Non-refundable Application Fee	\$4,500
	Escrow Deposit ^(f)	\$10,000
	Closing Fee	1% of estimated benefit
	Annual Fee	Fee per Region 5
	Conduit Financing (Industrial Revenue Bonds)	
	Non-refundable Application Fee	\$4,500
	Administrative Fee upon Bond Closing	1/4% of Issue Par Amount, upon closing
	Escrow Deposit ^(f)	\$15,000
	Revolving Loan Funds	
	Non-refundable Application Fee	\$100
	Other Processing Costs	All third-party costs to draft agreements, close on loan, and bank servicing fees
	^(f) The balance remaining in the escrow balance is refundable. If costs exceed the initial deposit, additional reimbursement will be required and billed.	